



For Courts/Judges and Clerks of Court

ATTACHMENT 1

ICHS FEATURES, EQUIPMENT AND INTERFACE INFORMATION

FEATURES AUTOMATICALLY AVAILABLE IN ICHS

The following feature set provides some of the highlights of the ICHS implementation that will be available for your use with minimal or no additional cost. Please note these features were derived from inputs and discussion with representatives of a broad selection of both criminal and non-criminal justice agencies.

- **Rap sheet**

The readability and presentation of the rap sheet will be improved to make it more easily understood. The new rap sheet will include the data elements covered in the national standard rap sheet that has recently been adopted for information interchange. Some of these new data elements include: driver's license number; comments regarding the record subject's personal characteristics, traits and habits; and date-specific height, weight, hair color and eye color. In addition, based on a requestor's profile, a customized rap sheet oriented to the requestor's needs may be obtained. Some examples include: rap sheets with just felonies, rap sheets with the information ordered from the last date of arrest to the first date of arrest or vice versa, and rap sheets with or without photos.
- **Profile**

ICHS will use a profile of each individual within an agency to determine the allowed functionality and access rights or activity. The profile will contain contact information and access permissions to regulate access to functions and data throughout the system. The profile will also maintain the individual's preferences for the content, format and method of delivery of reports (rap sheets) and information related to the billing for services, if applicable.

- Searching multiple data sources**

ICHS will provide the capability to search multiple data sources. This is considered a time-saving strategy when numerous data sources are queried for routine activities. ICHS will allow submission of an inquiry that will provide selected information from a variety of sources without the tedium of submitted queries to each source independently. Some examples of sources are FCIC hot files, ICHS responses, and DHSMV responses. From the hot files examples of available information will include: domestic violence injunctions, warrants and writs of bodily attachment (civil arrest warrants for non-payment of child support) which will improve access to these records. The ICHS system will provide rap sheets, including available mugshot photos. DHSMV responses will contain driver information.
- Linking data**

ICHS will provide the capability to link demographic data to each applicable arrest. Some examples of information to be collected and linked to the associated arrest include: name(s); DOB(s); height; weight; hair color; mugshot; photos of scars, marks and tattoos; address; and occupation. This will allow a view of the changes to a subject over a period of time if multiple arrests occur.
- Suspect lineups**

ICHS will provide the capability to provide photo lineups of possible suspects when ICHS records include mugshots. This will assist investigators in determining suspects.
- Elimination prints**

ICHS will provide the capability to submit and retain elimination prints from crime scene and other emergency response personnel when applicable laws allow it. This will aid in potential misidentification of possible suspects.
- Offender information**

ICHS will provide the capability to enter information regarding items worn or carried by an offender at the time of arrest, and a text description of tattoos. Both of these are searchable elements useful for investigations.
- DNA**

ICHS will provide a notation that a DNA sample is already available for the subject which prevents the duplication of samples. There will be a reduced need for costly supplies and labor used for DNA testing and an overall reduction in duplicate processing. Cross references within the criminal history showing a DNA sample is on file along with fingerprints will provide additional reliability to the submission and identification process.

- **Identity theft**
ICHS will provide the capability to verify a confirmed identity theft victim based on fingerprints. On a voluntary basis, an identity theft victim may be fingerprinted to have fingerprints stored in a database available for law enforcement agencies for positive identification.
- **Uniform Case Number**
ICHS will provide the capability for the courts/clerks of court to retain the new Uniform Case Number.

ATTACHMENT 1 Continued

FEATURES THAT REQUIRE LOCAL AGENCY ACTION

Connection to ICHS

The communications connection to ICHS will be via current CJNet access points or through the public Internet, whichever is available. If any facility modifications or internal wiring is necessary, this will not be included in the County Assessment Plan and is the responsibility of the agency.

Rapid identification

A rapid identification device will allow a single fingerprint (either a rolled or flat print) to be captured and used to provide rapid and positive identification of an individual. Demographic information (e.g., name) and an associated fingerprint will be used to confirm the identity of the individual subject. An input device, such as a PC or a magnetic stripe reader, would be necessary to capture the demographic information. Rapid identification techniques have a number of potential applications. These include:

- Courtrooms to confirm the identity of the defendant. This includes first appearances.
- Clerks of Court to assist in insuring that disposition information is associated with the correct individual.
- Prisons, detention centers, jails, etc. for processing individuals as they enter or are released. This can also be used for prisoner movement.
- Probation offices to allow probation officers to confirm the identity of probationers.
- Patrol cars for on-site identification.

Ten print capture

A livescan device can capture all ten fingerprints as well as palm prints for entry into ICHS or identification of the individual. Both rolled prints as well as slap prints may be collected on this device. These livescan devices can also interface to a printer to produce a hardcopy record for retention needs. This device may be used in several locations. These include:

- Courtrooms for the capture of ten prints from individuals appearing due to a Notice to Appear, summons or direct files where fingerprints have not already been submitted for this case to establish an ICHS record. The use of livescan devices will allow disposition information to be reported against the correct individual's record.
- Booking facilities for the capture of arrest record fingerprints.
- Points of entry for applicant background check processing.
- Prison reception centers for capture of custody information.
- Points of entry for mandatory registration reporting.

Images

A camera will capture a mugshot of the individual as well as photographs of scars, marks and tattoos. A digital image of these photographs may be submitted to ICHS for inclusion in the individual's record either alone or in conjunction with the submission of arrest information or disposition information. These images provide the basis for subsequent automated lineup capabilities within ICHS.

Barcode printer

After a single fingerprint identification of a subject from whom a DNA sample needs to be collected, a barcode of the state identification number for the subject will be available for inclusion on the label that must be printed and attached to the DNA sample. The barcode printer may be used wherever the sample is taken.

Local agency interface with record management systems

ICHS is not intending to replace interfaces to local record management or courts systems; however, we should include in the county assessment a projection of the anticipated expenses to be incurred as a result of any interface implementation or modification desired by the local entity.